THE USE OF ARTIFICIAL INTELLIGENCE AT SATAKUNTA UNIVERSITY OF APPLIED SCIENCES

1. The use of language models or other applications of artificial intelligence (hereinafter referred to as AI) is permitted in supporting teaching, learning and research. The use of AI must improve the quality of teaching, learning outcomes or research. The learner must develop new competence in line with learning objectives and the requirements of working life.

2. The use of AI in the course is outlined by the teacher of the course in question, as teachers are responsible for the use, instructions and supervision of the learning tools in their courses. The course evaluation should include the evaluation of learning processes. When writing a thesis, the use of AI must follow SAMK's thesis instructions.

3. Ethical factors must be taken into account when using AI. The user of AI is responsible for the material and works they have produced. The user must be conscious that the content produced by AI can be biased, harmful or strengthen existing stereotypes. The content produced by AI can contain errors and incorrect concepts. When using AI, one must remember the acts and regulations governing copyright, data protection and the protection of privacy. One must not enter any copyrighted content into an AI application. AI must not be used as a source in a scientific text.

4. The use of AI must not put the learners in unequal positions. To pass a course, the learner must not be expected to create credentials and register for AI applications that are not produced or offered by SAMK. According to SAMK's data security instructions, the username/e-mail address and password (SAMK-ID) given by the university of applied sciences must not be used when registering for or using internet services.

5. In case the learner has used AI in the course assignments, they should indicate in writing when submitting the assignment which AI application has been used in preparing the assignment and how. The use of AI must follow the guidelines for the

responsible conduct of research. The author of the work is responsible for the correctness, integrity and originality of the content produced with the help of AI. The author must also check the statements and citations produced by the AI.

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6. If the learner uses AI when completing an assignment where its use is forbidden or the learner does not inform the teacher of the AI application used to complete the assignment, the case is handled following the procedural instruction ME1216 Cases of fraud.

7. The use of AI is forbidden in maturity exams. The maturity exams must take place in EXAM examination rooms or in otherwise supervised conditions.

8. AI is evolving very rapidly at the moment, and it is therefore impossible to prepare precise and comprehensive instructions. People at SAMK should be active in identifying and utilizing the AI applications related to their field of expertise and share their knowledge with other people at SAMK.